

## **SVRS 6.3 – Key Changes**

The State Elections Board has now made version 6.3 of the SVRS application available for use by Wisconsin's municipal clerks. This version of the software addresses nearly 150 issues reported to the Accenture and SEB help desks by clerks and SEB staff. Some of these fixes will be obvious to users. Other fixes, however, address architectural and administrative issues, and may not be immediately apparent when using the application.

This document will outline the 6.3 changes most noticeable to users, broken down by functional area. It is not and is not intended to be an exhaustive list of all changes implemented with SVRS 6.3.

Clerks should be aware that 6.3 will not be the final evolution in the SVRS software. Accenture is currently performing product testing on SVRS version 6.4, which is intended to make reporting more user-friendly and more flexible. Future releases will also include the implementation of statewide interfaces with the state's Department of Transportation, Department of Corrections and Department of Health and Family Services. These interfaces were tested with version 6.3, but have been disabled due to various performance and design issues.

## Voter Records and Searches

### Voter Searches

1. Users will no longer receive a timeout error when searching for Election History in the Voter Node, and will see increased speed and performance when searching, generally.

- Click the **Voter** node.
- Click the **Elections** tab.
- Select one or more check boxes to the left of an election to search for voters with a vote history for that election.
- Enter any other desired search criteria on the **General**, **Districts**, or **Other** tabs.
- Click **Search**.



*If you select more than one election on the **Elections** tab, pay attention to the **Include Voters who Voted in** portion of the screen. If you do not make changes, the default selection will only return a voter if he or she has voted in **All of the Selected Elections**. If you want the search to return a voter's name if he or she has voted in **Any of the Selected Elections**, you will need to change the selection.*

File Edit View Tools Window Help

Menu Shortcuts Quick Tasks Active Jurisdiction: TOWN OF ATLANTA - 550...

Menu

- Welcome to AESM
- Voter
- Voter Applications
- Absentee Applications
- Elections
  - Plans
  - Archived Elections
  - 12/07 (State)
  - At A Glance
  - Polling Places
  - Poll Book
  - Payments
  - Petitions
  - Record Votes
  - Supplies
  - Ballots
  - Ballot Styles
  - Absentee Ballots
  - Provisional Ballots

Quick Tasks

- Add New Voter
- Add Property Owner
- Add Federal Voter
- Delete Voter
- Send Mailings
- Process As An Absentee
- Merge Voters

General Districts Other Elections

| Description   | Election Date | Election Type                       |
|---|---------------|-------------------------------------|
| <input checked="" type="checkbox"/> 2007 SPRING ELECTION  | 4/10/2007     | Spring Election                     |
| <input type="checkbox"/> 2007 SPRING PRIMARY              | 2/20/2007     | Spring Primary                      |
| <input type="checkbox"/> 2006 GENERAL ELECTION            | 11/7/2006     | General Election                    |
| <input checked="" type="checkbox"/> 2006 PARTISAN PRIMARY | 9/5/2006      | September Partisan Primary - Gov... |
| <input type="checkbox"/> 2006 SPRING ELECTION             | 4/4/2006      | Spring Election                     |
| <input type="checkbox"/> 2006 SPRING PRIMARY              | 2/21/2006     | Spring Primary                      |

Include Voters who Voted in

- ☒ All of the Selected Elections
- ☐ Any of the Selected Elections

Records Returned: 88 In TOWN OF ATLANTA - 550... ☐ Count Only Search Clear

Drag a column header here to group by that column

| Jurisdiction | Name                    | Date Of Birth | Place Of Bir... | Party          | Gen... | Status | Status Re... |
|--------------|-------------------------|---------------|-----------------|----------------|--------|--------|--------------|
| 55002        | SHEEHY, BETTY J         |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | QUINN, JARITA LYNN      |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | ROEHL, ROGER ALAN       |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | KNOPS, ARIAN J          |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | KNOPS, ARLENE ROSE      |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | OLESIAK, JOANNE K       |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | BARRINGER, BARBARA L... |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | BARRINGER, LARRY RU...  |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | FELSKE, ELLEN MARIE     |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | FELSKE, ROBERT B        |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | OHMSTEAD, BONNIE JE...  |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | OHMSTEAD, KARSON J      |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | KRAJEWSKI, LAWRENCE...  |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | HULTMAN, RICKEY ANN     |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | STEVENS, WAYNE HARD...  |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | BOCEK, PAUL J           |               |                 | Not Applicable |        | Active | Registered   |
| 55002        | MASTERS, DONALD EDWA... | 1/5/1937      |                 | Not Applicable |        | Active | Registered   |

## Voter Record

- If a single person has two **Voter Records** in SVRS, those records should be merged into a single record. SVRS will now close the **Merge Voter** pane after the user has performed the merge. This prevents users from merging two voter records into nothingness.

- Click the **Voter** node.
- Enter search criteria that returns duplicate voter records.



*In the **In:** list, click **State of Wisconsin** to search for voter records outside of your active jurisdiction.*

- Highlight the duplicate records in the grid.

- Click the first of the duplicate records.
- Hold CTRL and click on the duplicate record.
- SVRS only allows you to merge two voter records together. Repeat the above steps for additional duplicate records.

| Jurisdiction | Name            | Date Of Birth | Place Of Br... | Party          | Gen... | S  |
|--------------|-----------------|---------------|----------------|----------------|--------|----|
| 09034        | SMITH, JOHN E   |               |                | Not Applicable |        | A  |
| 05002        | SMITH, JOHN E   |               |                | Not Applicable |        | A  |
| 05231        | SMITH, JOHN E   |               |                | Not Applicable |        | A  |
| 57206        | SMITH, JOHNNY E |               |                | Not Applicable |        | In |

- Click the **Merge Voters** quick task to open the **Merge Voters** pane.



*If one of the selected records is outside of the **Active Jurisdiction**, you will receive the following message. Click **Yes** to proceed.*

One of the selected voter records is currently owned by CITY OF GREEN BAY - 05231. Do you wish to continue with the merge?

Yes No

- In the **Merge Voters** pane, choose a **Master Record** by selecting the option button to the right of the record you want to keep.



*When you merge voter records, you keep the registration information from the **Master Record** (address, registration date, etc.) and combine the **Voting History** from each record. Therefore, you should select as a master the record with the most recent **Registration Date**. Check your hard copy EB-131 and call any other jurisdictions involved to have them do the same. Do not rely on the **Registration Date** field in the **Voter Details** grid. If the record with the most recent registration date is not in the **Active Jurisdiction**, you will not be able to perform the merge.*

**Merge Voters**

Select Master

| MasterRecord                     | Name          |
|----------------------------------|---------------|
| <input checked="" type="radio"/> | SMITH, JOHN E |
| <input type="radio"/>            | SMITH, JOHN E |

Voter Details

| Field Name           | Field Data        |
|----------------------|-------------------|
| First Name           | JOHN              |
| Last Name            | SMITH             |
| Middle Name          | E                 |
| Date of Birth        |                   |
| Social Security N... |                   |
| Registration Date    |                   |
| Voter Registratio... |                   |
| Last Date Chang...   |                   |
| Gender               |                   |
| Driver's License     |                   |
| Owner                | TOWN OF ATLA...   |
| Address              | N5190 TRAILS E... |

Merge Voters

- After selecting the **Master Record**, click **Merge Voters**. You will receive the following message. Click **Yes**.

The selected records will be merged into a single master record that contains history from both voters. Do you wish to continue with the merge?

Yes No

- You will be informed when the merge happens. Click **OK** to close the **Merge Voter** pane.

The selected voters were successfully merged.

OK

2. The **Driver's License** box in the **Voter Record** is now "masked" to require entry of a capital letter as the first character and an appropriate number of following digits. This mask also automatically inserts dashes where required.

Driver's License:



*Be careful! If you enter an extra digit while entering a driver's license number, the mask will not prevent the entry. Instead, it will change the last digit of the **Driver's License** box to whatever number you type last.*

3. The **Expiration Date** and **Protection Order Expiration Date** boxes are now masked to restrict entry to dates. The mask inserts slashes where required.

Expire Date

Prot. Ord. Exp. Dt.

4. Users can now search the **Activity** tab of the **Voter Record** without receiving a timeout error.

- Open a **Voter Record**.
- Click the **Activity** tab.
- Set the dates **Between** which the activity occurred.
- In the **Activity Type** list, click the activity you are looking for.
- Click **Search**.

## Voter Applications

1. The **Driver's License** box in the **Voter Application** is now "masked" to require entry of a capital letter as the first character and an appropriate number of following digits. This mask also automatically inserts dashes where required.

Driver's License:



*Be careful! If you enter an extra digit while entering a driver's license number, the mask will not prevent the entry. Instead, it will change the last digit of the driver's license field to whatever number you type last.*

2. When linking a **Voter Application** to an existing **Voter Record**, SVRS no longer pulls any **Home Address** or **Mailing Address** information into the **Voter Application**.

In the past, the home and mailing addresses from the linked **Voter Record** were populated in the **Voter Application**.

*Note that the home and mailing address boxes have been set off with a triangle and exclamation point. This indicates that the information entered in the voter application is different from the information in the linked voter record.*

3. Users can now close the **Address Range Matches Search** window without selecting a matching range. This allows a user to pend an application if the address on the application does not fit into an existing address range. Users will also notice an increase in the speed with which the **Address Range Matches Search** window opens.

4. Potential address range matches are now restricted to the **Active Jurisdiction**. This will prevent users from validating a voter against an address range in another municipality.

*Notice that all ranges matching to "MAIN St" are in the **Active Jurisdiction**, which, in this example, is the City of Madison.*

|      | House Numbers | Dir | Street | Jurisdiction            | Unit |
|------|---------------|-----|--------|-------------------------|------|
| 10 D | 115 - 345     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 E | 222 - 222     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 1805 - 1967   | E   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 E | 412 - 554     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 E | 1908 - 2150   | E   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 541 - 641     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 E | 716 - 746     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 537 - 539     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 1459 - 1459   | E   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 701 - 735     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 401 - 523     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 E | 404 - 524     | E   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 407 - 513     | E   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 533 - 533     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 525 - 531     | W   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 O | 115 - 123     | E   | MAIN   | CITY OF MADISON - 13251 |      |
| 10 B | 1 - 100       |     | MAIN   | CITY OF MADISON - 13251 |      |

5. SVRS will no longer allow a user to set default values in the **Date of Birth**, **Phone**, **Account Number**, **Person Assisting** and **Email** boxes on a **Voter Application**.



## Elections


- When adding or changing **Polling Place Location** records, users can search for and add non-person contacts as the **Primary Contact**.

- Click the **Polling Place Locations** node.
- Click the **Add New Polling Place Location** quick task.
- Type the name of a non-person contact in the **Primary Contact** box or click the address book icon to the right of that box. Clicking the address book icon will open the **Contact Search** window. In the **Contact Search** window, select the **Non-Person** check box.

**Status**

Status Code:  Overall Rating:

Location Phone:

Primary Contact:  

OR

**Contact Search**

Description:

Search Options:  
☒ Non-Person  
☐ Include Retired Contact Records

House No:  Street Name:

City:  State:  ZIP Code:

☐ Count Only

- Users can now modify and save **Polling Place Location** records.
- Users can now search by **Last Name** on the **Search Votes** tab of the **Record Vote** window. Wildcard searches are allowed when searching by last name.

**Record Vote**

Search Votes | Record Votes

Vote Recorded between:  and  Recorded By:  Election:

Last Name:  First Name:  Middle Name:  Voter Reg Num:

- The **Polling Place Location** list box on the **Record Votes** tab of the **Record Vote** window now extends to the right side of the form. This lets users see more of the polling place name when recording votes.

**Record Vote**

Search Votes | Record Votes

☐ Add Party ☐ Auto-Record Count: 0

Voter Reg Num:  Party:  Method:  Ballot Type Cast:  Election:

Name / Address:  Ward:  District Combo:

Polling Place Location:

DOYLE ADMINISTRATION BUILDING  
DUDGEON CENTER FOR COMMUNITY PROGRAMS  
DUDGEON CENTER FOR COMMUNITY PROGRAMS  
EAGLE HEIGHTS COMMUNITY CENTER  
EAST HIGH SCHOOL  
ELVEHJEM ELEMENTARY SCHOOL  
ELVEHJEM ELEMENTARY SCHOOL

- The **Record Votes** tab of the **Record Vote** window now contains a **Ballot Type Cast** list box.

**Record Vote**

Search Votes | Record Votes

☐ Add Party ☐ Auto-Record Count: 0

Voter Reg Num:  Party:  Method:  Ballot Type Cast:  Election:

Name / Address:  Ward:  District Combo:

Polling Place Location:

Absentee  
Military Absentee  
Provisional  
Regular  
Rejected Absentee

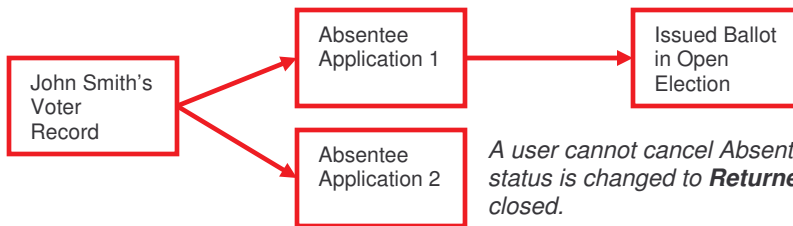
- The sort order for **Poll List by Street Name** is now: Street Name, Street Type, Street Pre-Directional, Street Post-Directional, House #, Last Name, First Name.

## Absentee

- Users can now cancel an **Absentee Application** record if that voter has an **Issued Ballot** or a **Returned Ballot** for a **Closed Election**. Previously, users could not cancel an absentee application if that voter had any issued or returned ballots in any election.



*If a single voter has two absentee applications and one of those applications was used to create a ballot in an open election, a user will not be able to cancel the other absentee application as long as the ballot's status is **Issued**. The second application can be cancelled if the issued ballot's status is changed to **Returned** or **Cancelled**, or if the issuing municipality closes the election in which the ballot was issued. This is true even if the two absentee applications exist in different municipalities.*



*A user cannot cancel Absentee Application 2 until the **Issued** ballot's status is changed to **Returned** or **Cancelled**, or until the election is closed.*

- Users are now able to sort batches of absentee ballots in ward order.

- Click the **Absentee** node inside an election.
- Click the **Send Ballots to Voters with Approved Applications** quick task.
- Click the **Custom** button to the right of the **Sort** box.
- Click **Ward\_Description** in the **FieldName** list box. Click **TAB**.
- Click **ASC** in the **Order** list box.
- Click **Use Sort**.

- If an **Absentee Application** contains an **Absentee Address**, the resulting ballot label will now print one label with the **Home Address** and one with the **Absentee Address**.



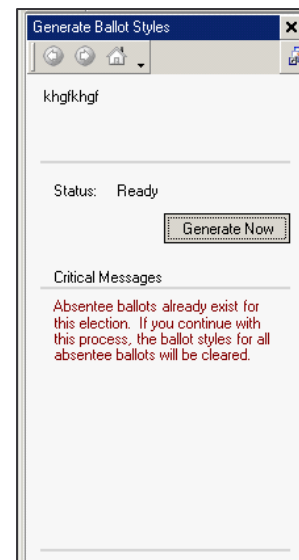
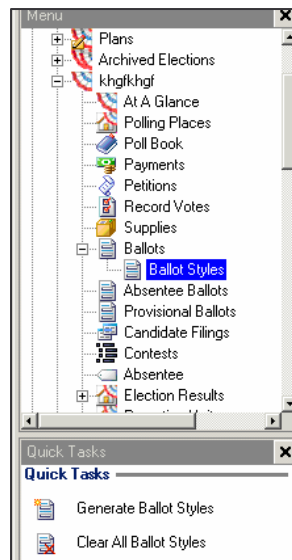


4. **Address Line 2** appears on a different line from city, state and zip on the **WI Absentee Voter Label 2x5**. Also, information entered on **Address Line 2** will no longer print on subsequent labels.

|                            |             |  |
|----------------------------|-------------|--|
| Oct 16, 2007               | DANE COUNTY |  |
| CITY OF MADISON Ward:WD019 |             |  |
| LIEM G PHUNG               |             |  |
| 123 ADDRESS LINE 1 STREET  |             |  |
| APARTMENT ADDRESS LINE 2   |             |  |
| MADISON, WI 53558          |             |  |

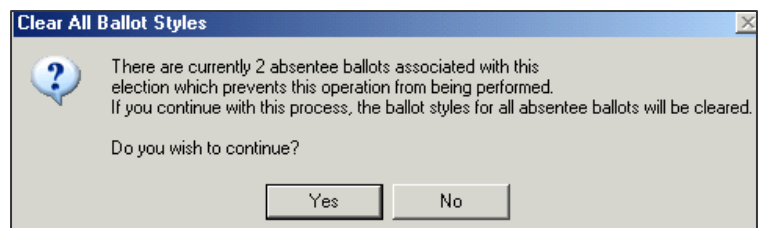
5. Users may now generate ballot styles after generating absentee ballots. The 4<sup>th</sup> milestone must be cleared to do this.

- Expand the election you are working with.
- Expand (+) the **Ballots** node.
- Click the **Ballot Styles** node.
- Click the **Generate Ballot Styles** quick task.
- Click **Generate Now**.



6. Users may now delete ballot styles after generating absentee ballots. The 4<sup>th</sup> Milestone must be cleared to do this.

- Expand the election you are working with.
- Expand (+) the **Ballots** node.
- Click the **Ballot Styles** node.
- Click the **Clear All Ballot Styles** quick task.



7. Generally, SVRS will not issue an Absentee Ballot to:

- An **Inactive** or **Cancelled** voter.
- A voter whose record has been transferred to another municipality, but who has an **Approved Absentee Application** in your municipality.
- A voter whose **Approved Absentee Application** does not request a ballot for that election (Eg. An application limited to a specific time period or election).

There are exceptions to these general rules. ***Do not*** set up absentee applications like the following examples, as this may result in SVRS issuing ballots for ineligible voters:

- An **Absentee Application** for a specific type of election will generate a ballot for all elections.
  - In the **For Election** group box, select the unlabeled option button, and click **Type of** in the list box.
  - Select the check box(es) next to the type(s) of elections for which the voter has requested an absentee ballot.
- If the user does exactly the following, SVRS will create an absentee ballot record, but not an absentee ballot label, for an **Inactive** voter:
  - Opens an **Absentee Application** form by clicking the **Add New Absentee Application** quick task in the main **Absentee Applications** node or the **Absentee** sub-node within an election.
  - Enters the absentee information, clicks the **Quick Task** button on the toolbar, and clicks the **Process Absentee Application** quick task.
  - Clears the **Create an Application Only** check box.
  - Clicks **Approved – Valid Application** in the **Application Status – Reason** box.
  - Selects the **Send Mailing** check box.
  - Clicks **WI Absentee Voter Label** or **WI Absentee Voter Label 2x5** from the **Send Ballot Document** box.
  - Selects the **Print Now** or **Queue for Printing Later** option button.
  - Clicks **Process and Print** or **Queue and Print**.
- SVRS will also create an absentee ballot record for an **Inactive** voter if you click the **Process As An Absentee** quick task from the voter node or voter record.

| For Election  |                                 |
|---|---------------------------------|
| <input type="radio"/> Election                                      | Election(s) Between [ ] and [ ] |
| <input checked="" type="radio"/> Type Of                            |                                 |
| Description   |                                 |
| <input type="checkbox"/> General Election                           |                                 |
| <input checked="" type="checkbox"/> General Election - Presidential |                                 |
| <input type="checkbox"/> Recall Election                            |                                 |
| <input checked="" type="checkbox"/> September Partisan Primary      |                                 |

Menu

- Welcome to AESM
- Voter
  - Voter Transfers
  - Voter Match
  - Voter Applications
  - Absentee Applications**
- Elections
  - Plans
  - Archived Elections
  - khgfhgfh
  - At A Glance
  - Polling Places
  - Poll Book
  - Payments
  - Petitions
  - Record Votes
  - Supplies
  - Ballots

Quick Tasks

- Quick Tasks**
- Add New Absentee Application

Process Absentee

**Absentee Options**

☐ Create an Application Only

Application Status - Reason  
Approved - Valid Application

☒ Send Mailing

Send Ballot Document  
WI Absentee Voter Label

Mailing Message  
[Select Message] Custom

**Print Options**

Printer Settings

☒ Print Now

☐ Queue for Printing Later

Process and Print

8. SVRS will no longer allow users to approve an absentee application for a voter in another municipality.
9. Users will notice increased speed and performance when searching for absentee application and ballot records.

10. SVRS will now populate the **Date Ballot Sent** field for all absentee ballots in a printed batch.

- Print a queued batch of labels and, when asked, confirm those ballots printed successfully.
- Click the **Absentee Ballots** node inside the election from which you created the labels.
- Click **Issued** from the **Ballot Status** list box and click **Search**.
- Note that all printed ballots from the batch have date populated in the **Date Ballot Sent** column of the data grid.

| Name              | Election De... | Ballot Type | Date Ballot Generated | Date Ballot Sent | Ballot Status |
|-------------------|----------------|-------------|-----------------------|------------------|---------------|
| JOLIVETTE, ELOISE | khgkhhf        | Normal      | 10/9/2007             | 10/9/2007        | issued        |
| NICHOLS, ELOISE C | khgkhhf        | Normal      | 10/9/2007             | 10/9/2007        | issued        |
| PHUNG, LIEM G     | khgkhhf        | Normal      | 10/10/2007            | 10/10/2007       | issued        |
| PLUC, DONNA J     | khgkhhf        | Normal      | 10/10/2007            | 10/10/2007       | issued        |

11. Users can now filter the **WI Absentee Voter Label** and **WI Absentee Voter Label 2x5** to include only voters from a particular nursing home.

- Create one non-person **Contact Record** for each nursing home in your municipality.

- Click the **Contacts** node.
- Click the **Add New Contact** quick task.
- Select the **This contact is not a person** check box.
- Type the nursing home's name and address in the **Name** and **Address** boxes.
- Click **Save and Close**.

- Attach the nursing home **Contact Record** to an **Absentee Application**.

- Click the **Other** tab in an **Absentee Application**.
- Type the name of your nursing home in the **Nursing Home** box and click TAB.
- In the **Contact Search** window, select the **Non-Person** check box.
- Click **Search**.
- In the data grid, double-click on the nursing home's **Contact Record**.

| Owner            | Name                                  | Address        | Residential City/State/ZIP Code |
|------------------|---------------------------------------|----------------|---------------------------------|
| CITY OF MADIS... | Super, Extra Shady Acres Nursing H... | 2901 HARVEY ST | MADISON, WI 53705               |

- Filter and print your batch.

- Click the **Absentee** node inside an election.
- Click the **Send Ballots to Voters with Approved Applications** quick task.

- Click the **Custom** button to the right of the **Filter** box.
- Select **Nursing\_Home** in the first empty box in the **FieldName** column.
- Select **Equals** in the first empty box in the **Condition** column.
- Type your nursing home's name in the first empty box in the **Value** column.
- Click **Use Filter**.
- Select **WI Absentee Voter Label** or **WI Absentee Voter Label 2x5** from the **Mailing to Send** box.
- Select the **Cancel Outstanding Ballots** check box and the **Cancellation Reason** box as appropriate.
- Click **Process**.

AbsenteeApplicationsView

| And/Or | Field Name   | Condition | Value                         |
|--------|--------------|-----------|-------------------------------|
| And    | Nursing_Home | Equals    | Super, Extra Shady Acres N... |

Absentees For Approved Apps

khgfkghf ( 10/16/2007 )

Filter for Approved Absentees  
 (Custom Filter) Custom

Sort By  
 (Select Sort) Custom

**Absentee Options**

Mailing To Send  
 WI Absentee Voter Label

**For Voters With Existing Ballot(s)-**

☐ Cancel Outstanding Ballot(s)

Cancellation Reason  
 [Dropdown]

Process

## Addressing and Districts

1. Users will notice increased speed and performance when searching for and updating both **Address Range** and **District Combo** records.
2. Address range and district combo changes that are sent to the scheduler will now process more quickly and with fewer failures.
3. SVRS no longer displays cancelled voters on the **Voters** tab of an **Address Range** record.

AddressRange - Update - 1329 1337 DEWEY

Save and Close Save and New Close Quick Tasks Set Defaults Use Defaults

Address Range Voters

Count of valid Voters associated with this Address Range:25 ☒ Show list of Voters on this Address Range

Drag a column header here to group by that column

| Voter Reg | First Name | Last Name   | Address              | Date Registered |
|-----------|------------|-------------|----------------------|-----------------|
|           | LUCAS      | BENFORD     | 1337 E DEWEY CT, # 1 | 5/24/2005       |
|           | AUBREY     | BRETSNYDER  | 1329 DEWEY CT, # 2   | 11/7/2000       |
|           | GILLIAN    | BROWN       | 1333 DEWEY CT, # 3   | 3/23/1992       |
|           | REBECCA    | CHRISTNER   | 1333 DEWEY CT        | 10/17/1986      |
|           | JOHN       | CONOWALL    | 1333 DEWEY CT, 2     | 11/7/2006       |
|           | SARAH      | DAINES      | 1329 DEWEY CT        | 9/8/1992        |
|           | KRISTIN    | FORDE       | 1333 DEWEY CT, 2     | 4/3/2007        |
|           | ANSLEY     | HENDRICKSON | 1333 E DEWEY CT, # 2 | 4/2/2002        |
|           | ZACHARY    | HERRICK     | 1329 DEWEY CT, # 1   | 10/17/1992      |
|           | MARY       | HOKENSON    | 1337 DEWEY CT        | 4/2/1991        |
|           | KATHRYN    | KINGSBURY   | 1333 DEWEY CT, # 2   | 9/27/1996       |

## Reports

1. The **Voter Listing** report will now include voters without a **District Combo** and voters without addresses.
2. Users can now modify a saved filter they have created.

- Click the **Reports** node.
- Click the **Print Reports** quick task.
- Select the desired **Category** and **Report**.
- Click **Next**.
- Click the **Custom** button to the right of the **Filter** box.
- Create and save a filter.
- Click the **Custom** button to the right of the **Filter** box.
- Modify the saved filter and save it with a new name or the same name.

| And/Or | Field Name  | Condition | Value |
|--------|-------------|-----------|-------|
| And    | Street Name | Equals    | MAIN  |

| And/Or | Field Name  | Condition | Value |
|--------|-------------|-----------|-------|
| And    | Street Name | Equals    | ELM   |

3. Users can now modify the **Voter Listing** report to include the **District Combo** and **District Combo ID** fields.

- Click the **Reports** node.
- Click the **Print Reports** quick task.
- In the **Category** box, select **Voter**.
- In the **Reports** box, select **Voter Listing**.
- Click **Modify Layout**.
- In the **Create New Report** window, point at the grey box at the very top of a column and right-click.
- In the right-click menu, select **Insert Column to the Left**.
- In the new, blank column, click in the first empty box and type **District Combo**.
- Drag **District Combo** from the **Available Fields** list to the second box in the column you added to the report.
- Click **Next**.





- Type a unique name in the **Report Name** field.
- Click **Next**.
- Select the **Save report for future use** check box.
- Select either the **Save for Me Only**, or **Save for Everyone's Use** option button.
- Click **Finish**.

Report Information

Report Name:

Create New Report

Save and Print Preview - Custom - Voter Listing

Preview Report

☒ Save report for future use

☒ Save for Me Only

☐ Save for Everyone's Use

4. SVRS will no longer display the **You Have Already Selected the Item** error when building a multi-line, custom sort that has similar field names.
  - Users will get this error if they select a particular field name, change that line to a different field name, and change it again to select the first field name.

## Mailings

- Users will notice increased speed and performance when searching for, copying and deleting queued and printed mailings.
- The following mailing labels now fit on the associated Avery label:
  - WI Clerk Mailing Labels 2x10
  - WI Candidate Mailing Labels 2x10
  - WI Voter Mailing Labels
  - WI Voter Mailing Labels 2x7
  - WI Voter Mailing Labels 2x7 Without a Barcode
  - WI Voter Mailing Labels Without a Barcode
- The following labels can now be filtered by **Voter Status** (eg. Active) and **Voter Status Reason** (eg. Registered):
  - WI Voter Mailing Labels
  - WI Voter Mailing Labels 2x7
  - WI Voter Mailing Labels 2x7 Without a Barcode
  - WI Voter Mailing Labels Without a Barcode
  - WI Certificate of Registration

| And/Or | Field Name                     | Condition | Value |
|--------|--------------------------------|-----------|-------|
| And    | Current Reg Status Code        | Equals    | ACTIV |
| And    | Current Reg Status Reason Code | Equals    | AREG  |

- The WI Voter Mailing Labels 2x7 will now print only for the master record of a merged voter and will no longer generate for deleted voters.
- When recording a mailing as **Returned**, the **Response Type** box remains grayed out until the user enters a valid **Mailing ID**. Response types are also restricted to those appropriate for the mailing being recorded.

Record Returned Mailings

Record Mailings | Search | Record Group

☐ Auto-Record

Mailing ID: 
 Response Type: 
 Response Date: 10/10/2007

UnRecord

Record

Home:

Mail:

Clear