

State of Wisconsin\Government Accountability Board

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JUDGE MICHAEL BRENNAN
Chair

KEVIN J. KENNEDY
Director and General Counsel

MEMORANDUM

DATE: July 15, 2009

TO: Members, ad-hoc Clerk Communications Advisory Committee

FROM: Nathaniel E. Robinson
Elections Division Administrator
Wisconsin Government Accountability Board

SUBJECT: First Meeting of the ad-hoc Clerk Communications Advisory Committee

Thank you for your willingness to serve on the ad-hoc Clerk Communications Advisory Committee. The goal of this committee is to establish procedures that will enable the Government Accountability Board to disseminate important information to county and municipal clerks in an effective, yet less overwhelming manner.

Our first meeting will be held on **Thursday, August 13, 2009**, at the Government Accountability Board offices in Madison, located at 212 East Washington Street, 3rd Floor. The meeting will begin at **9:30 a.m.** until **1:30 p.m.** Morning snacks and lunch will be provided.

The agenda is attached. Please call or email Diane Lowe (608-266-3276, diane.lowe@wi.gov) to confirm that you will attend. The list of committee members is also attached. Please inform Diane Lowe if your contact information is incorrect. You will notice that the list has been revised slightly. Jim Anderson of the City of Marinette and Susan Nester-Huebner of the Town of Clayton have agreed to serve in place of two appointees whose schedules prohibit them from serving.

It is our practice to reimburse for mileage and parking fees. Also, if participating members require overnight lodging, we reimbursement for that cost too, including related eligible meals.

Again, thank you for your service. We look forward to a meaningful discussion as we work toward improving our communication methods and building stronger relationships with our valued election partners.

Attach (2)