

# State of Wisconsin\Government Accountability Board

212 East Washington Avenue, 3<sup>rd</sup> Floor  
Post Office Box 7984  
Madison, WI 53707-7984  
Voice (608) 266-8005  
Fax (608) 267-0500  
E-mail: [gab@wi.gov](mailto:gab@wi.gov)  
<http://gab.wi.gov>



JUDGE MICHAEL BRENNAN  
Chair

KEVIN J. KENNEDY  
Director and General Counsel

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**DATE:** November 24, 2009

**TO:** Wisconsin County Clerks  
Milwaukee County Election Commission  
Wisconsin Municipal Clerks  
City of Milwaukee Election Commission

**FROM:** Nathaniel E. Robinson  
Elections Division Administrator  
Government Accountability Board

**SUBJECT:** Retroactive HAVA Checks/Second Wave of DMV Ping Letters to be sent to Voters

By Monday, November 30, 2009, as part of the Retroactive HAVA Check Protocol, the Second Wave of DMV Ping Notification letters will be mailed to approximately 15,000 voters across Wisconsin who received a Retroactive HAVA Check that resulted in a non-match. The letters are being sent on behalf of municipalities who requested that their letters be sent in the second batch of letters, to allow them time to correct their non-matches. This second wave of letters does not include voters who already received a letter in the first batch of letters mailed in July.

Our approach is much improved from our previous effort. Letters will be sent in three smaller batches and staggered to ensure that Government Accountability Board (the Board) will be able to manage all responses in an efficient and effective manner. Also, as suggested by our SVRS Standing Committee, there are four different versions of the letter that will be mailed, based on what voter information did not match (i.e., name, date of birth, driver license, or social security number), but each voter will only receive the version of the letter that specifically applies to them.

The letters include a form that the voter is asked to complete and return to the Government Accountability Board. A postage-paid business reply envelope is also included with the letter. For your reference, samples of all four letters can be found on the Elections Division website at: <http://elections.state.wi.us/section.asp?linkid=304&locid=47>

While the letter asks voters to contact the Board if they have questions, we know that some voters will elect to contact their municipal clerk instead. To that end, we are providing specific instructions for clerks who are contacted by voters in their municipalities. These instructions can also be found on the Elections Division web site at the link above. We have also prepared a Frequently Asked Questions (FAQs) document for clerks. There is a section for questions from the Voter perspective as well as a section for questions from the Clerk perspective. The FAQ can also be found on the Board web site at the link above.

The FAQ, the Instructions and letter samples are several documents that are intended to be used as resources as needed. Clerks are encouraged to contact the Board's Help Desk at (608) 261-2028 if they have questions regarding this process. Clerks can also refer voters to the Help Desk for assistance regarding the letters.

We appreciate the efforts clerks have made in reviewing the Retroactive HAVA Check non-matches and making corrections. Together, we can assure the highest quality of voter data in the Statewide Voter Registration System. Thank you for your excellent cooperation and integrity as we work through the Retroactive HAVA Check process.