

MEMORANDUM OF UNDERSTANDING  
& AMENDMENT  
BY & BETWEEN THE  
WISCONSIN STATE ELECTIONS BOARD  
AND  
ACCENTURE LLP

This Memorandum of Understanding and Amendment ("Amendment") is made this 13th day of June, 2005 by and between the Wisconsin State Elections Board, acting on behalf of the State of Wisconsin, state agencies, and local jurisdictions (hereinafter "SEB"), whose address is 17 W. Main Street, Suite 310, Madison, Wisconsin, 53703, and Accenture LLP, whose address is 11951 Freedom Drive, Reston, Virginia 20190 (hereinafter "Contractor"). The SEB and the Contractor are sometimes herein referred to collectively as the "Parties."

The purpose of this Amendment is to document the Parties mutual agreements relating to changes to the SVRS Contract #EB-SVRS1 ("Contract"), with respect to the items described below. The Parties hereby agree to modify the Contract as follows:

1. On July 1st, 2005, Contractor will complete the product-tested AESM version 1.1 software for delivery to SEB, which will not include SVRS configurations, interfaces, reports, or customizations. AESM version 1.1 software will be delivered for SEB to prepare the User Acceptance Test environment.
2. Contractor's responsibility under Milestone VII (SVRS Release 1 Delivery for User Testing), as set forth in Section 9 of the Contract, shall consist, in its entirety, of the delivery to SEB of the system-tested SVRS Release 1 software, which shall include the Business and Technical Requirements for Release 1 as identified in Contract Exhibit C- Business and Technical Requirements, SVRS configurations and ten (10) custom reports as provided to Accenture by SEB and identified in the deliverable CDE3 - Configuration Design-Release 1, but shall not include interfaces, SVRS Release 2 configurations or custom reports other than the ten (10) custom reports identified in deliverable CDE3. The Estimated Milestone Delivery Date for the Milestone VII is changed from June 17, 2005 to July 18th, 2005. Contractor's failure to meet the revised Estimated Milestone Delivery Date for Milestone VII (July 18, 2005) shall entitle the SEB the option to assess daily Liquidated Damages, as set forth in Section 36 (Liquidated Damages) of the Contract.
3. Contractor's obligation to deliver Business Requirements, as set forth in Exhibit C of the Contract, is revised as follows:

Requirements Removed or Modified

a. Requirement #B 79 (The application shall build a system-wide audit trail or transaction log. AESM 2004 will track all transactions, User name of the person making the transaction, where in the application the transaction was performed, what the transaction was, time, date, work station, what the record was, changed from, and what the record was changed to): The references to "where in the application the transaction was performed" and "work station" are removed and no longer required to be implemented

- b. Requirement B 87 (The application shall provide indicators for selective tasks that run for a long time. The user shall have the option to continue the task or cancel it): This Requirement is removed and no longer required to be implemented.
- c. Requirement B.91 (The application shall provide the following output option: file. This includes but is not limited to: PDF, Text, Rich Text, Excel, TIFF, and HTML): The requirement to export in Rich Text format is removed and no longer required to be implemented; all other formats in this Requirement remain.
- d. Requirement B.109 (The application shall provide the following ad hoc query functionality: Provide multi-level totaling): This Requirement is removed and no longer required to be implemented.
- e. Requirement B.114 (The application shall allow the user to insert/define logical page breaks): This Requirement is modified to specify that a user would export a report to Microsoft Excel in order to insert user-defined page breaks.
- f. Requirement B.207 (The application shall have the ability to identify electors who are eligible for jury selection): This Requirement is removed and no longer required to be implemented.
- g. Requirement B.208 (The application shall record and maintain the elector's history of jury participation): This Requirement is removed and no longer required to be implemented.
- h. Requirement B.362 (The system shall allow an authorized user to enter non-participation in an election (as a way of more efficiently recording voters who did participate) ) This Requirement is removed from SVRS Release 2 and no longer required to be implemented. Accenture will include this functionality on a list of high priority enhancements which will be considered for implementation in the next functional release of AESM, at no additional cost.
- i. Requirement B.488 (The application shall allow for Web-enabled filing of the Campaign Registration Statement (form EB-1) data): This Requirement is removed and no longer required to be implemented.

Requirements Moved to SVRS Release 2

- j. Requirement B.261 (The application shall *utilize a batch process* to generate a notice to a permanent absentee voter if that voter fails to return an absentee ballot ): This Requirement is modified to be delivered with SVRS Release 2.
- k. Requirement B.262 (The application shall *utilize a batch process* to remove the designation of "permanent absentee voter" if that voter fails to return an absentee ballot (and does not submit a renewal card) : This Requirement is modified to be delivered with SVRS Release 2.
- l. Requirement B.341 (The application shall generate notices *using a batch utility* to affected voters when their voting district(s) and/or polling place data has changed (i.e., due to annexation, redistricting, etc.) ): This Requirement is modified to be delivered with SVRS Release 2.
- m. Requirement B.385 (The application shall generate a report of voters who did not participate in elections for the past four years.): This Requirement is modified to be delivered with SVRS Release 2.
- n. Requirements B.386 and B.387 (The application shall generate a report of voters who did not participate in an election sorted according to: Alphabetically; For a specific election.): These Requirements are modified to be delivered with SVRS Release 2.

- o. Requirements B 462 – B 469 (The application shall generate the following reports: Total number of election inspectors; Total number of alternate election inspectors; Highest number of election inspectors used at a single polling place for the largest election in the last two years; Smallest number of election inspectors used at a single polling place for the largest election in the last two years; Indication that election inspectors worked in shifts; Average daily wage of election inspectors at the last election; Number of registration deputies used before election day; Number of registration deputies used on election day ) These Requirements are modified to be delivered with SVRS Release 2.
- p. Requirements B 504 – B 509 (The application shall have the capability to produce the following reports: Offices up for election; Registered Candidates missing information needed to grant them ballot access; Candidates Registered; All Active Registrants; All Registrants Updated Since a Specified Date; Listing of Specified Registrants); These Requirements are modified to be delivered with SVRS Release 2
- q. Requirement B 510 (The application shall have the capability to produce a report listing the names of each registered candidate for each office up for election.): This Requirement is modified to be delivered with SVRS Release 2.
- r. Requirements B 533 – B 546 (The application shall have the capability to produce the following reports for each election: Certified List of Candidates; List of Candidates filing nomination papers; List of Candidates filing declarations of candidacy; Nomination paper receipt (form EB-151); Ballot status receipt (form EB-152); Nomination paper sufficiency (form EB-351); Nomination Paper Tracking report; Nomination Paper Tracking with Supplemental Signatures report; List of candidates who have filed Statements of Economic Interest with Ethics Board; Candidates on Ballot in ballot order – Primary report; Candidates on Ballot in ballot order – Election report; Certificate of Nomination report; Corrected Certificate of Nomination report; Notification of Noncandidacy report.): These Requirements are modified to be delivered with SVRS Release 2
- s. Requirements B 555 – B 568 (The application shall generate the following reports detailing the results of the election (number of votes and percentage of total): These Requirements are clarified to refer to “percentage of total” for requirements B 566- B 568 only; “percentage of total” will not apply to Requirements B 555 – B 565. These Requirements will be delivered with SVRS Release 2

For those Requirements the parties have agreed to remove and no longer implement, as specified in Section 3 above, Contractor shall provide SEB a credit of \$243,000. Contractor will deduct this credit from its invoice for completion of Milestone #XI.

- 4. The parties agree to work together in a timely manner to process the following four Change Requests:
  - a. CR001: The updated Absentee/Provisional/Early Vote screens and processes
  - b. CR002: The lease of six additional training environments for Aug 2005-Jan 2006
  - c. CR003: The provision of the Aradyme manual data conversion correction web site
  - d. CR004: The one-time load of SSA death data to the SVRS database

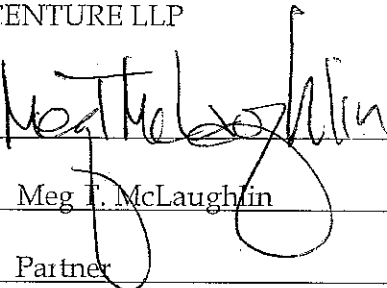
Memorandum of Understanding & Amendment, June 13, 2005

In the event of a conflict between the terms and conditions of the Contract and this Amendment, the terms and conditions of this Amendment will control. Except as modified above, the Contract remains in full force and effect.

Accepted and agreed:

ACCENTURE LLP

By

  
Meg J. McLaughlin

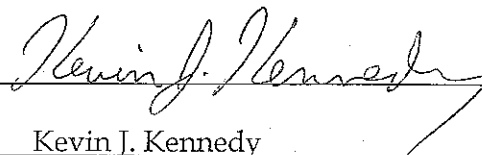
Title Partner

Date June 22, 2005

Accepted and agreed:

WISCONSIN STATE ELECTIONS BOARD

By

  
Kevin J. Kennedy

Title Executive Director

Date June 23, 2005

## CHANGE REQUEST CR001

### 1 CHANGE REQUEST INFORMATION

Change Request Number: 0001  
Change Request Title: Redesign of Absentee\Early\Provisional Screen  
Submitted By: Bryan Klimczak  
Submitted Date: 05/17/2005  
Due Date: 06/22/2005

### 2 CHANGE REQUEST DESCRIPTION

The State requests that Accenture redesign the Absentee/Provisional/Early Vote ballot data entry screens to provide a separate set of screens for each type of ballot (Absentee, Provisional, and Early Vote ballot types).

### 3 CHANGE REQUEST JUSTIFICATION

Currently there is a single set of screens for the entry of all three types of ballots. The screen includes all fields that are required for all three types of ballots. The state is concerned that, for example, an authorized user may get confused when he processes an Early Vote ballot and sees on the screen blank fields only required to be entered for a Provisional Ballot. The purpose for the change is to reduce the potential for confusion by authorized users when processing any one type of these ballots.

### 4 CHANGE REQUEST RESPONSE INFORMATION

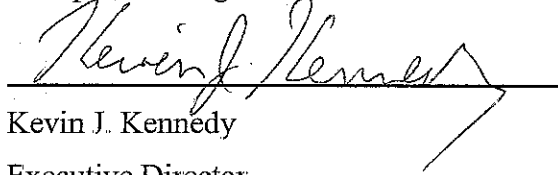
Response Prepared By: Barbara Hansen  
Response Completed Date: 06/22/2005  
Decision Due Date: 06/22/2005

### 5 PROPOSED SOLUTION

The proposed solution would make the Absentee, Early Vote and Provisional Ballot separate nodes within the application. This change includes the analysis, design, development, and testing of these new and modified screens per the high level design attached. As the States of Colorado and Wyoming also requested this change, the cost of the change shall be shared equally among the parties (Accenture, Wisconsin SEB, State of Colorado, and State of Wyoming).

The cost to Wisconsin for this change is \$25,000.

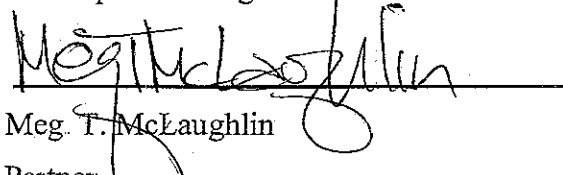
Accepted and Agreed:

  
Kevin J. Kennedy  
Executive Director  
Wisconsin State Elections Board

Date

6/23/05

Accepted and Agreed:

  
Meg T. McLaughlin  
Partner  
Accenture LLP

Date

6/22/05

## CHANGE REQUEST CR002

### 1 CHANGE REQUEST INFORMATION

Change Request Number: 0002  
Change Request Title: Additional Training Environments  
Submitted By: Bryan Klimczak  
Submitted Date: 05/17/2005  
Due Date: 06/22/2005

### 2 CHANGE REQUEST DESCRIPTION

The State requests that Accenture provide six training environments for the SEB's use during statewide implementation of SVRS (in addition to the one training environment already provided under the SVRS contract) for a total of seven (7) training environments to be provided.

### 3 CHANGE REQUEST JUSTIFICATION

The state needs the six additional training environments to allow up to six additional SVRS training sessions to be held simultaneously. This will help SEB meet the SVRS deployment schedule.

### 4 CHANGE REQUEST RESPONSE INFORMATION

Response Prepared By: Barbara Hansen  
Response Completed Date: 06/22/2005  
Decision Due Date: 06/22/2005

### 5 PROPOSED SOLUTION

Accenture will lease to the state the six additional training environments for a price of \$33,000 per environment for a period of six (6) months, for a total of \$198,000. The training environments will be delivered to SEB in August of 2005 and the lease period will run from August 1, 2005 through January 31, 2006.

The per-environment lease price of \$33,000 for six (6) months is higher than the price listed in the Accenture Best and Final Offer (BAFO) due to an increase in the price of equipment rentals as well as an increase in the cost of labor to set up and configure the environments since the date of the BAFO (August 23, 2004).

This change order and the pricing herein assume the following:

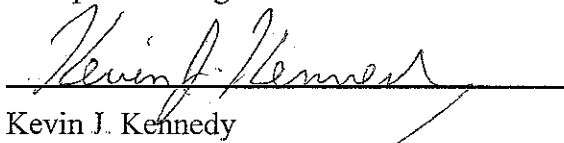
- Used laptops will be provided for the training workstations
- Training workstations will not necessarily be the same equipment type across training environments or within a training environment

- 10% spare laptop equipment will be provided in case of malfunction or failure. Should more than 10% of a particular part require replacement, an additional charge of \$150 per month per laptop may be incurred.
- The SEB will be liable for loss of laptop equipment at a replacement value of \$300.
- The SEB will be liable for loss of the mobile server at a replacement value of \$7000.
- Each training environment will consist of the following:

One (1) Mobile Server with Mouse  
Sixteen (16) Laptops with Mouse & Wireless PCMCIA Card  
One (1) Laser Printer  
Eight (8) Barcode Readers  
Eight (8) USB Cable for Barcode Readers  
Two (2) Label Printer Network Connections  
Two (2) Label Printers  
One (1) Wireless Access Point  
One (1) Workgroup Switch (5 port)  
Four (4) CAT5 Cables (7')  
Four (4) 25' 3-prong AC power extension cables  
Ten (10) 6-outlet AC power strips with 3' cord  
One (1) VGA Y Splitter cable for the server  
All software required to run the AESM 1.1 application in addition to Microsoft Office (Word, Excel, Powerpoint).

If the State decides to use the training environments after January 31, 2006, a separate change request will be negotiated.

Accepted and Agreed:

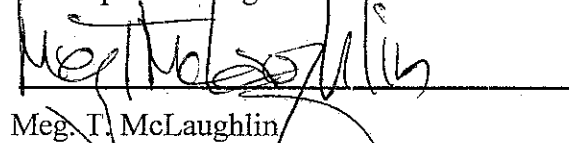
  
Kevin J. Kennedy

Executive Director  
Wisconsin State Elections Board

Date

6/23/05

Accepted and Agreed:

  
Meg. T. McLaughlin

Partner  
Accenture LLP

Date

6/22/05

## CHANGE REQUEST CR003

### 1 CHANGE REQUEST INFORMATION

Change Request Number: 0003  
Change Request Title: Web Correction Tool  
Submitted By: Bryan Klimczak  
Submitted Date: 05/16/2005  
Due Date: 06/22//2005

### 2 CHANGE REQUEST DESCRIPTION

The state requests that Accenture provide a secure web correction and change process for all of the 1500+ paper-based Wisconsin municipalities/counties.

### 3 CHANGE REQUEST JUSTIFICATION

The State desires to provide the approximately 1,500 municipalities/counties who are participating in the conversion of Voter Registration data from paper to electronic format an opportunity to review and correct (as appropriate) the data prior to its entry into the SVRS.

### 4 CHANGE REQUEST RESPONSE INFORMATION

Response Prepared By: Barbara Hansen  
Response Completed Date: 06/22/2005  
Decision Due Date: 06/22/2005

### 5 PROPOSED SOLUTION

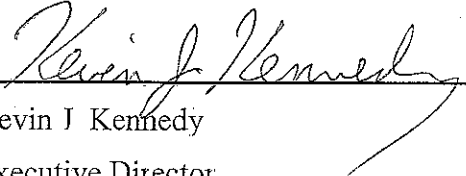
Accenture will design, develop, test and implement a secured website using Aradyme's eHarbor technology to provide the above referenced municipalities/counties with the opportunity to review the electronic data following conversion but prior to the data's input into the SVRS. These municipalities/counties will have the opportunity to review and correct, as appropriate, this data. Accenture shall assign each of these qualifying municipalities/counties a unique username and password to permit the municipality/county to view and correct data. The Web Correction tool will consist of the following:

- Municipality site configuration, setup, data entry procedures, and user documentation.
- Web changes to manually entered voter data will be provided through this interface
- Each of the municipalities will be given a secure username and password to connect to eHarbor to access this web correction and VR change process.
- Accenture will not be obligated to maintain or support this secured website after December 31, 2005.

The cost to the state for this added functionality is \$20,000

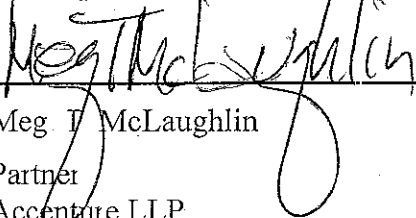


Accepted and Agreed:

  
Kevin J Kennedy  
Executive Director  
State Elections Board

6/23/05  
Date

Accepted and Agreed:

  
Meg T McLaughlin  
Partner  
Accenture LLP

6/22/05  
Date

## CHANGE REQUEST CR004

### 1 CHANGE REQUEST INFORMATION

Change Request Number: 0004  
Change Request Title: One Time Load of SSA Death Master File  
Submitted By: Bryan Klimczak  
Submitted Date: 05/16/2005  
Due Date: 06/22/2005

### 2 CHANGE REQUEST DESCRIPTION

The State requests that Accenture complete a one-time load from the SSA Death Master File (DMF) into the SVRS for years prior to 2002.

### 3 CHANGE REQUEST JUSTIFICATION

The Wisconsin DHFS only keeps two years of active death records online and the rest are archived to tape backups. Because the file formats have changed over the years, there will be additional complexity required to develop the extract programs for the earlier years. The alternative is to use the SSA Death Master File (DMF).

### 4 CHANGE REQUEST RESPONSE INFORMATION

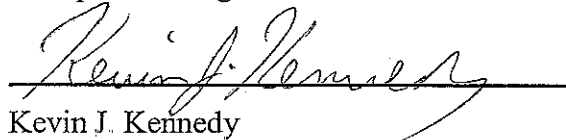
Response Prepared By: Barbara Hansen  
Response Completed Date: 06/22/2005  
Decision Due Date: 06/22/2005

### 5 PROPOSED SOLUTION

The SEB will obtain death data from the Social Security Administration. This data will be obtained and/or provided to Accenture in a mutually agreeable format, preferably via a set of CDs to be obtained from the Social Security Administration.

Accenture shall then extract the relevant data from the Death Master File. The relevant data shall consist of data for all persons identified as Wisconsin residents who died prior to January 1, 2002. Accenture will then enter this data into the SVRS. Accenture will do this at no additional cost to the state.

Accepted and Agreed:



Kevin J. Kennedy

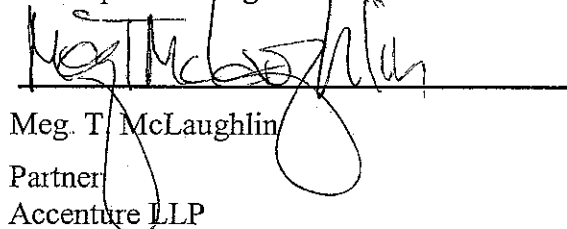
Executive Director

Wisconsin State Elections Board

Date

6/23/05

Accepted and Agreed:



Meg T. McLaughlin

Partner

Accenture LLP

Date

6/22/05